

Fifth Judicial District

Department of Correctional Services

910 Washington Avenue, Des Moines, Iowa 50314
515-242-6612 • FAX 515-242-6615

NCIC Information for Criminal Background Check on INTERNS and VOLUNTEERS

PLEASE PRINT ALL INFORMATION CLEARLY

Full Name: _____

Other Names: _____

Current Address: _____

City: _____ State: _____ Zip: _____

SOCIAL SECURITY NUMBER: _____

DRIVER'S LICENSE NUMBER: _____

DATE OF BIRTH: _____

WE HAVE LEGITIMATE BUSINESS REASONS TO EXPLORE YOUR ARREST HISTORY, CRIMINAL CHARGES AND CONVICTIONS.

Have you ever been convicted of or pled guilty or no contest to any criminal offense, felony or misdemeanor including citations or traffic violations: Yes No

Have you ever received a deferred judgment, deferred adjudication, deferred prosecution or deferred sentence with respect to any criminal charge? Yes No

Please list all such matters below:

Date	Place	Charge	Final Disposition

Please provide written explanation for each arrest to include what happened, what did you do and what was the outcome (If more space is needed please attach copies to the back of this form)

I understand that individuals employed with the Fifth Judicial District Department of Correctional Services, including interns and volunteers, are subject to law enforcement checks through the National Crime Information Center (NCIC). I have been informed that I will be terminated from Internship or volunteer for any and all information received through an NCIC background check will remain confidential.

Signature

Date